



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**23 February 2024 to 22 February 2025**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

## Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
<b>Private Sector Housing Houses of Multiple Occupation Licensing Policy – Non Key Decision</b>			
To seek approval to adopt a HMO Licensing Policy that is considered good practice and demonstrates how the Council performs this statutory requirement in a transparent and consistent manner.	12 Mar 2024	To adopt the policy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Ayeisha Kirkham, Head of Public Protection <b>E-mail:</b> ayeisha.kirkham@southkesteven.gov.uk
<b>Vehicle Procurement - Key Decision</b>			
To approve the Capital spend of over £200,000 for 2024/25 for street cleaning, refuse vehicles and vans, and other assorted vehicles.	12 Mar 2024	To approve the spend.	Cabinet Member for Environment and Waste (Councillor Rhys Baker)  George Chase, Waste and Recycling Operations Manager <b>E-mail:</b> george.chase@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities (Earlsfield Project Refurbishment and Asbestos removal works) - Key Decision</b>			
To seek contract approval.	12 Mar 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Contract award for the upgrade of the CCTV network and to enable Connected Towns - Key Decision</b>			
To approve the award of the contract for the upgrade the Council's CCTV network and public wi-fi access points to support the UKSPF 'Connected Towns' project	12 Mar 2024	To approve the award	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Alison Hall-Wright, Deputy Director (Finance and ICT) and Deputy Section 151 Officer <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Lincolnshire Discretionary Housing Financial Assistance Policy – Non Key Decision</b>			
The Council currently provides discretionary disabled facility grants (DFG) for adaptations to private residential dwellings within the district, in addition to its mandatory DFGs requirement. The Council is required to publish a policy if it provides discretionary DFGs and the existing Private Sector Housing Assistance Policy is out of date and due for review. The report provides the updated policy for consideration.	12 Mar 2024	Approval of the Policy.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Tom Amblin-Lightowler, Environmental Health Manager – Environmental Protection & Private Sector Housing <b>E-mail:</b> tom.amblin-lightowler@southkesteven.gov.uk
<b>Public Space Protection Order- Pottergate Road – Non Key Decision</b>			
To request the approval for a new PSPO at Pottergate Road Leadenham, a new measure to prevent Flytipping in that location	12 Mar 2024	To approve the PSPO at Pottergate Road, Leadenham	Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles)  Ayeisha Kirkham, Head of Public Protection <b>E-mail:</b> ayeisha.kirkham@southkesteven.gov.uk
<b>Replacement Depot - Award of Construction Contract - Key Decision</b>			
To seek approval to enter into a build contract to construct the Turnpike Close site owned by the Council.	16 Apr 2024	To award the contract.	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alice Clarke, Corporate Project Officer <b>E-mail:</b> alice.clarke@southkesteven.gov.uk
<b>Rent and Service Charges Policy – Non Key Decision</b>			

Summary	Date	Action	Contact
The policy outlines how the Council will calculate and charge rent and service charges for the housing stock that it owns and has responsibility to manage and maintain. The Council is required by law to carry out a review of council service charges from time to time and to ensure the Housing Revenue Account (HRA) does not fall into a deficit position. The rent level determines the income to the Housing Revenue Account that drives the HRA Business Plan.	16 Apr 2024	To approve the Policy.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Celia Bown, Senior Housing and Policy Strategy Officer <b>E-mail:</b> <a href="mailto:c.bown@southkesteven.gov.uk">c.bown@southkesteven.gov.uk</a>
<b>Waste &amp; Operations Policy Changes – Non Key Decision</b>			
To approve the changes to Waste Operations & Policy	16 Apr 2024	To approve the changes to the Waste and Operations Policy	Cabinet Member for Environment and Waste (Councillor Rhys Baker)  George Chase, Waste and Recycling Operations Manager <b>E-mail:</b> <a href="mailto:george.chase@southkesteven.gov.uk">george.chase@southkesteven.gov.uk</a>
<b>South Kesteven District Council Car Parking Order – Tariff Changes - Key Decision</b>			
The amendment to the existing South Kesteven District Council Car Parking Order Tariffs - amendment to the Car Parking Order needs to be done by way of modification Order – this has the effect to modify/amend the original Order.	14 May 2024	To consider the modification Order.	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  James Welbourn, Democratic Services Manager (Deputy Monitoring Officer)

Summary	Date	Action	Contact
			<b>E-mail:</b> james.welbourn@southkesteven.gov.uk
<b>South Kesteven District Council Electrical Energy Contract - Key Decision</b>			
Provide agreement to enter into contract, via framework, to award SKDC electrical energy contract across the SKDC portfolio.	14 May 2024	To enter into the contract.	Deputy Leader of the Council (Councillor Richard Cleaver)  Gyles Teasdale, Property Services Manager <b>E-mail:</b> g.teasdale@southkesteven.gov.uk
<b>Animal Welfare Policy – Non Key Decision</b>			
A new Animal Welfare Policy for approval by Cabinet, following the 4-week consultation with the public, local businesses, partner agencies and other organisations.	Not before 31st May 2024	To approve the policy	Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles)  Heather Green, Licensing Team Leader <b>E-mail:</b> heather.green@southkesteven.gov.uk